



CRYSTAL BRIDGES
MUSEUM OF AMERICAN ART

**Travel Program
Fee and Cancellation Policy**

Travel Fees:

All travel fees must be postmarked or paid in full to Crystal Bridges 30 days prior to the date of trip departure. Travel fee amounts are specific to each trip. Payment may be made by check or credit card.

Cancellation Policy:

In the event of cancellation due to any avoidable or unavoidable reason(s), the traveler must notify Crystal Bridges travel coordinator in writing. Cancellation charges or refunds will be effective from the date the written notice is received.

Guests will be responsible for travel fees, as follows:

If cancellation is...	Guest will owe...
More than 30 days prior to arrival:	0% of the Travel Fee
15 to 30 days prior to arrival:	50% of the Travel Fee
Less than 15 days or No Show:	100 % of the Travel Fee

Any cancellation or refund for lodging or transportation not booked by Crystal Bridges will be the responsibility of the traveler.

GUEST AGREEMENT

I have read and understand my responsibility for Crystal Bridges Travel Program Fee and Cancellation Policy.

Signature

Date