



CRYSTAL BRIDGES

MUSEUM OF AMERICAN ART

Photography/Videography Guidelines

We are delighted that you are considering Crystal Bridges Museum of American Art as the location for your photos and/or videos. To ensure a positive experience for you, while maintaining a pleasant experience for our many guests, please be aware of the rules and guidelines.

Planning your professional photography/videography session

Permit Fee: Crystal Bridges requires a permit to perform any professional photography/video services inside the Museum and/or on the Museum grounds. Permits are available by advance reservation only. To schedule your photo/video session and to obtain a permit, call the Special Events department at least 72 hours prior to the photography session. The Special Events department may be reached via email at Specialevents@crystalbridges.org or telephone at 479-418-5788. Permit fee amounts vary depending upon the location and time allotment requested. See application for more information. Permits may be paid by Visa, MasterCard, American Express, Discover, cash, or check. Please note that permits are not always available due to other activities taking place at the Museum.

WHEN YOU ARRIVE

Parking: NO VEHICLES MAY PARK IN FRONT OF THE MAIN ENTRANCE nor block Museum Way or any parking lot at any time.

To avoid congestion at the main entrance, please meet and collect your party either outside the main entrance (weather permitting) or inside the main lobby. Please do not congregate in front of the Guest Services Desk or otherwise impede traffic flow.

GENERAL PHOTOGRAPY/VIDEOGRAPHY GUIDELINES

Photo Restrictions

- No photography is permitted in Museum galleries.
- Please do not enter flowerbeds, plant displays, or mulched areas. Remain on the pathways and grassy turf at all times.
- No food or alcoholic beverages may be brought into the Museum.
- Do not disturb or remove plants or plant labels.
- Do not block the access to the entrance, pathways, or garden areas Please do not touch the art on the grounds or in the Museum
- As the Museum's installations and activities change often, please understand that Security may ask you to alter your plans

Please be courteous and do not block pathways or other access areas in any way.

FORMAL PHOTOGRAPHY/VIDEOGRAPHY GUIDELINES

The general photography/videography guidelines outlined here are intended for all guests, but in addition to observing the general photo restrictions, **photographers must obtain a permit if they wish to use the Museum's setting as the background for formal, posed photography/videography.** This includes wedding, family, engagement, prom, graduation photography/videography, or similar.

Those celebrating wedding ceremonies, receptions, or other special occasions scheduled at the Museum are welcome to take photographs or videos during their rental time at no additional fee. Visit www.crystalbridges.org/events for information on having your wedding reception or other private event at the Museum.

Requests for commercial photography, video, and film shoots will be considered on a case-by-case basis. Contact Special Events for more information.

SOME FRIENDLY REMINDERS

We encourage you to visit Crystal Bridges and the Trails in advance at your leisure to scout locations for your photography/videography session. We ask all guests to help protect our natural areas by staying on the trails.

The Museum reserves the right to refuse admittance for photography/videography, and/or to change its photo policy without advance notice. In addition, the Museum's Security team may interrupt or restrict access at any time.

Thank you for choosing Crystal Bridges Museum of American Art for your wedding, family, and individual portraits!



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Photography Permit Application

Subject to approval and contract by Crystal Bridges Museum of American Art. Permit Applications are required at least 72 hours prior to the date of the use of permit.

Subject's Name (*i.e. Bridal Party, Graduate, etc.*)

Street Address (*for person to receive receipt*)

City

State

Zip

Daytime Phone

Photographer's Name

Photographer's Phone Number

Requested Date & Time (*Photo permits are issued for a two-hour time period*)

Requested Location(s):

Outdoor Locations / Fee \$250.00 for 2 hour maximum

Great Lawn	<input type="checkbox"/>	Pedestrian Bridges	<input type="checkbox"/>	Rock Ledge Trail	<input type="checkbox"/>
North Lawn	<input type="checkbox"/>	Dogwood Trail	<input type="checkbox"/>	Tulip Tree Trail	<input type="checkbox"/>
North Lawn Trail	<input type="checkbox"/>	Tulip Tree Shelter	<input type="checkbox"/>	Rock Ledge Shelter	<input type="checkbox"/>
Orchard Trail	<input type="checkbox"/>	Walker Landing	<input type="checkbox"/>	Art Trail	<input type="checkbox"/>

Indoor Locations / Fee \$500 for 2 hour maximum

Indoor photography may only be scheduled during nonpublic hours.

Main Lobby	<input type="checkbox"/>
Eleven	<input type="checkbox"/>
South Lobby	<input type="checkbox"/>
Great Hall	<input type="checkbox"/>

Purpose of Photography

Engagement	<input type="checkbox"/>	Family Portrait	<input type="checkbox"/>	High School Senior	<input type="checkbox"/>
Prom Portraits	<input type="checkbox"/>	Children's Portrait	<input type="checkbox"/>	Other:	_____

Payable by credit card (Visa, Mastercard, and American Express), check, or cash.

Credit Card Number _____

Expiration Date _____

Signature _____

Approved by: Crystal Bridges Signature

Date